

SEP 13 2021

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom

TODAY'S DATE: August 30, 2021

DEPARTMENT: Purchasing

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: September 13, 2021

SPECIFIC AGENDA WORDING: Consider and approve renewal of RFP 2018-807 Printing Tax Statements with Laser Printing and Mailing. This is the third renewal of four renewal options with Johnson County.

PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.

SUPPORT MATERIAL: (See attached)

TIME: 5 min

(Anticipated number of minutes needed to discuss item)

ACTION ITEM: X
WORKSHOP
CONSENT:
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:

AUDITOR:

PERSONNEL:

BUDGET COORDINATOR:

IT DEPARTMENT:

PURCHASING DEPARTMENT:

PUBLIC WORKS:

OTHER: SO

*****This Section to be completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

County of Johnson, Texas



Ralph McBroom, C.P.M.
Purchasing Agent
ramcbroom@johnsoncountytexas.org

Tannah Malott
Assistant Purchasing Agent
tmalott@johnsoncountytexas.org

August 23, 2021

ATTN: Katy Milward
Laser Printing & Mailing
8701 Perrin Beitel Rd
San Antonio, Texas 78217
katy@lpmsi.com

RE: RFP 2018-807 Printing Tax Statements

Dear Katy,

Our contract with Laser Printing & Mailing expires June 30, 2020. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be July 1, 2021 through June 30, 2022.

Please sign below and return via email to tmalott@johnsoncountytexas.org.

Sincerely,

Ralph McBroom, C.P.M.
Johnson County Purchasing Agent

YES, I want to renew for another year

8/30/21
(Date)

NO, I do not want to renew

(Date)